

## **Dukeries u3a Committee meeting 12<sup>th</sup> August 2024**

### **Present**

Leslye Henstock

James Bartlett

Barbara Baglee

John Harris

Ann Street

Mike Mounsey

Jane Young.

### **Apologies for Absence**

Chris Neighbour

Wendy Neighbour

Paul Webb

Maria Pitrolino Baranauskas.

### **Minute Taker**

Sue Cook

### **Chair's Introduction**

Leslye thanked everyone on the committee for the work and support that had been carried out during her term as Chair.

It was confirmed that Barbara Baglee will take up the position as Acting Chair until a permanent appointment can be made.

Leslye has agreed to continue as Treasurer until someone else comes forward and takes on the position.

James has confirmed that he will stay on as Business Secretary.

The 2 positions of Deputy Chair will remain vacant for the time being.

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Minutes of last meeting and emergency meeting were proposed by Mike Mounsey and seconded by Jane Young as being a correct account.

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#### Business Secretary

James raised the need to update the Equality Diversity and Inclusion policy. This would come to the next meeting, in line with a previous committee decision that all policies would be reviewed at committee.

James had successfully posted the end of financial year report for 2023-2024 on the Charity Commission portal.

The revised Disciplinary Policy draft was discussed. It was agreed to formally accept the proposal once James had tweaked it according to the meeting's wishes, and it would then be posted on line and brought back for each trustee to sign at the next meeting.

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## Finance

Chris Neighbour has been reinstated as a signatory on the bank accounts.

Leslye has been given help by Richard Titmus to make sure all transactions are correct.

Current account is standing at £4744.14

Social account is standing at £1625.00

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## Membership

The membership now stands at 133 in all.

127 being full member

5 associate members

1 honorary member.

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## Health and Safety

Health and safety risk assessments are still being dealt with by Leslye, some of these have been sent to some groups and are yet to be returned to Chris Neighbour.

It is hoped that they will all be finished by the end of August.

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## Website

The website migration is continuing and still awaits confirmation as to when it can go live.

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## Publicity

James asked Ann and Mike what was happening with the monies raised by the writing group. Both Mike and Ann informed us that each year the writing group is given a loan by Du3a for the book's publication and that once the loan is repaid in full to Du3a, the rest of the money raised is forwarded on to our charity coordinator. . As yet,, the loan still has a little way to go before it is repaid. After that, the remaining monies will be given over to Pam for Air Ambulance. .

## Events

There are several events that have been proposed and there are still tickets available.

Black county museum. So far 24 tickets have been sold and to make to viable it requires a minimum of 33 tickets to be sold. Tickets for this will be available at the garden party

Garden party have an estimated attendance of 50 and Barbara and James will be there as Greeters. Leslye requested help in the setting up for the party

There have been 8 people interested in attending Southwell Minster.

Halloween Night there are still 20 tickets available.

Quiz night will again be taking place at a cost to members of £9 which will include a chicken and vegetable casserole, hot roll and tea or coffee.

Next year a proposal for a trip to Coombe Abbey Coventry with an overnight stay. Cost will include coach transport, banquet buffet, entrance fee and Disco.

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### Final summary and Action Points

Leslye to contact Third Age Trust re. capitation fee query.

Leslye to check insurance cover re carers accompanying members

Leslye to ask Kevin to check locker at Ambleside re any necessary further lock.

Leslye to complete risk assessments

Barbara's name to be sent to PSG re Meeting.

### Conclusion

Before the meeting closed James thanked Leslye for her leadership and commitment whilst in the position of Chair.

Barbara will hold the mobile phone.

Next meeting scheduled for 1pm 9<sup>th</sup> September 2024