

## Dukeries u3a Committee Meeting

Monday 14<sup>th</sup> October 2024.

### Present

Barbara Baglee  
James Bartlett  
Leslye Henstock  
Wendy Neighbour  
Mike Mounsey  
Maria Petrolino  
Jane Young  
Paul Webb

### Minutes

Sue Cook

### Apologies

Ann Street  
Chris Neighbour  
John Harris  
Julie Arnold

### ACTING CHAIR

All present were welcomed and apologies for absence noted.

Minutes from previous meeting were agreed. Proposed by Mike Mounsey and seconded by Leslye Henstock.

Leslye gave a summary on the Notts Network event and a positive address by the new Chair of the Third Age Trust.

A discussion with John Butler from Ravenshead u3a: they held an open day on a Saturday with Activity group leaders being involved. Leslye has made a successful application for a grant re a Dukeries Open Day and £250.00 was secured for us to match fund. The grant will help to obtain new posters, merchandise.

The posts of chair and deputy chair still have no takers. We should look at recruitment processes.

Group coffee morning on the 30<sup>th</sup> has seen 10 group leaders responding. Jane to send out an email a week before. Committee members have also been asked to present.

Maria will shadow Jane as group co-ordinator. Jane has agreed to support Barbara as and when. She does not, however, able to take on being Chair or Deputy.

Tea and coffee will be served in cups and saucers and not mugs, and there will be a 5 min curtain call for members to get their cup back to the kitchen to allow those in the kitchen time to get the washing up done prior to the speaker starting. If the washing up is not done by this time, it is to be left and completed after the speaker has finished.

Paul will deal with the speaker Steve Lamotte for the October meeting.

#### BUSINESS SECRETARY

The draft of the new Equality, Diversity and Inclusion policy had been sent to all members of the committee. The committee unanimously adopted the policy and those present signed it. All Members will be sent it in due course.

James has agreed to be the lead On EDI.

Wendy would send the joining form to him to see if it requires updating.

Due to an IT 'blip' with their website, the Charity commission wrote to James to apologise and to ask for resubmission of the Constitution. In the process of doing this, now that James has full access to the Dukeries details, he saw that the 2021 version had not been lodged. He suggested that this took place in a time of great personal and social upheaval, where many things 'dropped through the gaps'. A Special General Meeting would be needed to adopt the Constitution. It was agreed that the SGM be done sooner rather later.

James therefore proposed the Trustees agree to call a Special General Meeting to be held on Monday 18 November at 1pm in the Jubilee Hall, Ollerton to approve the recent version of the Constitution. It was seconded by Barbara and agreed unanimously.

He then proposed that something on the lines of the following be proposed at the Special General Meeting:

'This Special General Meeting of the Dukeries U3A Membership approves the adoption of the new Model Constitution in its entirety, subject to the changes included in the full version dated May 2024.' It was seconded by Barbara and agreed unanimously.

Thanks was voiced by Barbara to James for all the work he has undertaken with the EDI policy and the charity commission.

#### TREASURER

Leslye asked if there were any questions re the bank accounts and none were forthcoming. At present the current account was standing at £4306.37 and the social account at £822.30.

She stated that new cartridges were required for the printer.

The stall at the Edwinstowe fayre on the 28<sup>th</sup> Nov has been paid for but it has still not been arranged re help on the day to staff the stall.

#### MEMBERSHIP

Wendy confirmed that there are 136 members in total.

130 are full members

5 associate members

1 honorary member.

The yearly membership will remain at £20 for full members and £10 for Associate.

James asked the honorary member and how we honour others who have made significant contributions to the work of Dukeries u3a. A discussion followed.

No funding from the lottery has been obtained so far but this is going to be resubmitted to show lead contact as the treasurer Leslye.

There will be a training session on 6<sup>th</sup> November re future applications which James stated that he would attend along with Jane. They will report back to Wendy and form a support group for funding with her.

#### PUBLICITY

Mike stated that there was nothing to report. Leslye pointed out the effective work he had done recently on local publicity.

James introduced Ann's items in her absence. There is a box in the storeroom for books to be placed into. The box could be a H&S hazard because of so many coming. John agreed to store it at home.

A hamper could be made up, complete with a bottle of alcohol. Discussion followed. Could there be possibly a prize of a year's free membership?

No decision was made as to how much money to spend on the Raffle

Lighting for the stall is required. Several committee members stated that they had lights that could be used.

A rota and timetable are to be sorted and those who require parking that are assisting with the setting up can park their vehicles in Edwinstowe House

The initial set up will require 3 people and access to the high street can be gained during the hours of 2.30 and 3.30. no access after that time and the event starts at 4.30 and closes at 7,30.

#### HEALTH AND SAFETY

It was reported on behalf of Chris that all risk access forms from each group have been completed and are now held in a file.

#### WEBSITE

Paul reported that there was nothing to report at present re the website.

#### EVENTS

Halloween ticket sales are very disappointing as only 4 tickets sold.

Quiz and Supper –22 November. Barbara is leading on this as she did last year. Tickets are still on sale.

Christmas Party - 16<sup>th</sup> December: £6.00 per head. Caterers have been booked to supply the food.

Beetle Drive - 22February

Proposed ideas

- Afternoon tea with the Duchess could be held at either Ambleside or The Village hall.
- A visit to Trent Bridge.
- Visit to Bomber Command 8.50 and car share.
- Mansfield Observatory. Awaits confirmation
- RHS flower show at Wentworth Woodhouse.

#### ACTION POINTS

Absent Trustees to sign the EDI policy at their next committee meeting.

At members meeting there is to be a five minute warning to get cups back to the kitchen to allow getting it all clear before speaker starts.

Leslye and Kevin will continue to open the hall for meetings and events. Help from Trustees would be welcomed.

James will write something on SGM for the newsletter.

Next meeting there will be a discussion re the finance, recruitment, and open day.

CLOSE

Barbara thanked everyone for their attendance

Next meeting 11 November at 1.00pm.