

Minutes of the Dukeries U3a Committee Meeting

Monday 9th December at Jubilee Hall Ollerton

Present

Barbara Baglee	Maria Pitrolino
James Bartlett	Paul Webb
Leslye Henstock	John Harris
Jane Young	Mike Mounsey
Ann Street	Sue Cook (Minutes)

Apologies

Wendy Neighbour	Chris Neighbour
Julie Arnold	

(ACTING) CHAIR

Barbara welcomed everyone.

The Minutes were adopted unanimously.

Matters Arising:

Leslye raised concerns about the purchase of Scrabble sets and Dictionaries, which the committee had approved unanimously.

It was noted that all groups are self funding. However, James pointed out that there was an instance last year where start-up costs were approved and granted.

Barbara raised new Membership monitoring and it was noted that Wendy was able to continue to do so.

Leslye said there was a glimmer of hope regarding the next Chair, but that was all she would say on the matter. Several committee members expressed the need to discuss and monitor those who might be coming forward for the post.

BUSINESS SECRETARY

James stated that he was still awaiting further feedback from TAT as to discussion relating to the Chair vacancy.

Members approved the new Constitution at the SGM. James has submitted this and the associated documentation to the Charity Commission.

TREASURER

The Current Account is healthy. Current account as of November 2024 stands at £4168.52 and an additional float of £20,00.

Planned payments until March 25 {approx.}

Speakers £165.00

Capitation fees £650.00

Room hire £232.00

Open Day £650.00 {inc £500 spend from grant}

Approx total £1697.00

Social account as of December stands at £959.02 which includes income from Beetle Drive, xmas party, activity groups.

The budget for the Christmas party:

Caterers £495.00 (55 at £9.00 per head), Income £360 (60 at £6.00 per head), Subsidy £200 - £240, 60 members buffet, desserts, table decorations and prizes.

Leslye is proposing for the open day that a uniform to be worn on the day by Trustees.

Open Day proposed costings: Royal Blue polo shirts with a small Dukeries U3A embroidered on the front. Based on order of £12 to £18 per person. Also, A5 leaflets 500 at a cost £120.00

There will be future budget date and planning for 2025-2026.

Leslye stated that bank line has confirmed update, but this may not be the case as a letter arrived at Leslye's, addressed to Barrie. We still await the addition of the Chair and Business Secretary as signatories.

PUBLICITY AND INFORMATION

Anne thanked Mike re the press reports.

Edwinstowe Christmas fair raised a total of £59,00.

Half the books were sold and there may be the poss. of recruits

Promotion event at Ollerton library with a poss. further recruitment.

Open Day

The open day 15th March 2025, an idea was suggested that a banner be placed outside Jubilee Hall.

Permission will need to obtain, and Mike has agreed to speak to Jubilee Hall.

A banner will need to be made which Maria had volunteered to arranged but it was later decided that the sewing group could deal with this.

The events team have offered to co-ordinate this. Group leaders need speaking to ascertain how many will be there.

Times TBA, Refreshment rota TBA and the ukulele and Banjolele supplying a possible concert.

A notice of this event will be placed on the website.

HEALTH AND SAFETY

A request was made by Jane re the purchase of Christmas tree bags, to prevent accidents when the trees are moved from venue to venue.

Incident reporting forms can now be found on the website.

NEWSLETTER

John informed the committee that he is aiming to reduce the size of the newsletter. Anyone sending him details will be included.

Barbara informed the committee that the newsletter we provide is much better than another newsletter she receives.

WEBSITE.

Paul confirmed that the website is now up and running. There are a few things to be updated, and all group leaders need to check that all the information regarding their group is correct

James proposed a vote of thanks to those involved in the setting up of the website. This was seconded by Barbara.

EVENTS

The Christmas party requires assistance in setting up at around 11.45.

The caterers will be arriving at 12.15.

A table needs to be set up for the Prizes

There will be a raffle and a pot luck game.

Feb 22 2025 the beetle drive will be held.

A trip to the observatory is still awaiting.

Tea with The "Duchess" at either Ambleside or Village Hall is still TBA

Mike stated he was still awaiting confirmation re trip to Trent Bridge.

AOB

Paul asked James for copies of the policies missing from the website.

Barbara called the meeting closed at 3.00

Next meeting 13th Jan 2025.

